

**BigTopMania** Tent and area Structural check list pre- public admittance.

Health and Safety Report Book, prepared with regard to relevant guidelines including from Government and Institute of Structural Engineers and Performance Textiles Association and in accordance with Bigtopmania Health and Safety Policy, Child Protection Policy and Risk Assessments and Method Statement.

Before public admittance to tent: Advised Check List to be carried out daily and as and when required. Non-exhaustive and for guidance only.

We cannot expect a client to be a structural engineer so please use common sense approach and keep an eye out for safety issues arising after we have signed off and left site as site conditions and structural integrity can change particularly during cold wet stormy weather.

Venue/ tent/area					
Date					
Time					
Check especially thoroughly after wind/ storm.					
<b>FIRE Safety</b>					
Escape routes clear					
Fire exit signs/ lights					
Fire extinguishers					
Fire blankets					
Fire exit doors closed up but available.					
<b>Tent structure;</b> Over all visual look. Roof tension looks ok. Side walls pegged down. Side walls laced up. Loose walls tied up. Any tears in fabric?					
<b>Tent Anchorage.</b> Check guy ropes and ratchets are tight, Check main guys are good. Check stakes are holding well.					
<b>Tent roof cover</b> NO snow on roof. ( keep tent warm with heaters) NO water Ponding on roof. (push off with broom if it has)					