



Advance Site Survey Check List

<p>Client/Contact Name: _____</p> <p>Tel/mobile: _____</p> <p>Meeting time: _____</p> <p>Site Address: _____</p> <p>Town: _____</p> <p>County: _____</p> <p>Post code: _____</p>	<p>Event Date: _____</p> <p>Set up Date: _____</p> <p>Take Down date: _____</p> <p>Event: (Circle one or more)</p> <p>Formal Casual Corporate Private</p> <p>Wedding Outdoor-Event Party Festival</p> <p>Circus Gala</p> <p>Other describe: _____</p>
<p>Anticipated use of tents and user profile.</p>	<p>Surface: (circle one or more)</p> <p>Grass Asphalt Gravel Concrete Wood</p> <p>Suitable for anchorage. y/n</p>
<p>Where on event site will the tent be installed</p> <p>Will preferred location be marked in advance? Yes / no</p> <p>How location marked? (eg painted X or stake/flag)</p> <p>Sketch of site done? y/n</p> <p>Enough room for installation? y/n</p> <p>Enough time for other contractors y/n</p>	<p>Job Profile: (circle one or more)</p> <p>Straight forward; Technically Difficult</p> <p>Over Trees; Attached to building;</p> <p>On Deck; Multiple levels;</p> <p>Sloped ground; Steep slope.</p> <p>Drainage: ok/not ok</p> <p>Obstacles:</p> <p>Weather considerations:</p> <p>Winds</p> <p>Other describe: _____</p>
<p><<<<IMPORTANT>>>> <<Obstructions>></p> <p><<Overhead>> (circle any that apply)</p> <p>Electrical; Telephone; Trees/Branches</p> <p>None Others: (describe)</p> <p><<Underground Services>> Known or potential.</p> <p>Electrical-Public Electrical-Private Gas</p> <p>Telephone Fibre optic Septic</p> <p>Water Lawn sprinkler None</p> <p>Others: (describe)</p> <hr/> <p>Cable Cat Scan recommended?</p>	<p>Access</p> <p>Drive on site [] Carry every thing []</p> <p>How far [] Stairs [] how many []</p> <p>Narrow gate [] up/down hill []</p> <hr/> <p>Other site safety or access details/ potential hazards / considerations / suggestions</p> <hr/> <hr/> <hr/> <hr/>